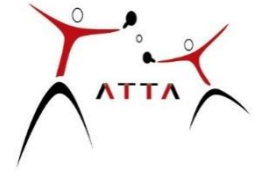




Army Table Tennis Association (ATTA)

Aldershot Garrison Sports Centre (AGSC)
Rawlinson Road, ALDERSHOT, Hampshire
GU11 2LQ



See Distribution

26 August 2022

THE ARMY TABLE TENNIS TRAINING & ROUND ROBIN COMPETITION 4 – 6 OCTOBER 2022

1. The 2022 Army Table Tennis Training and Round Robin Competition will be held at the Aldershot Garrison Sports Centre (AGSC) Main Hall over the period Tue 4 Oct to Thu 6 Oct 22. This will include training and a competition.
2. The 3 days will consist of training and coaching prior to the Round Robin competition starting. The competition will start once seeding is complete. The event will be finished by Thursday afternoon after the presentations. Entries are invited from all serving Regular and Reserve personnel. The exact format for the matches will depend upon the number of entries; however, it is likely to consist of an initial group stage followed by a second group stage during which participants will play off for a competition ranking/seeding.
3. In keeping with the ATTA Chairman's intent, one of the key aims of the Training and Competition is to encourage maximum participation from across the Army. The training and competition will be a build up towards the Army Table Tennis Training and Championships in Feb 23 and a great opportunity for team captains to consider their respective squad selections for the Inter Services Squad. To that end, all those involved with Army Table Tennis whether at Army, Corps or Unit level are requested to publicise the Competition and to positively encourage participation.
4. Details of the Training and Competition will initially be promulgated through this Admin Instruction and will also be posted onto the ATTA & ASCB website, social media pages such as Instagram and Facebook, and Defence Connect. This Admin Instruction contains the Entry Form for potential participants and addressees are requested to promulgate these details as widely as possible.
5. Further details can be obtained from SSgt Rob Culf - ATTA Secretary.
6. Any Army Table Tennis player who has Army Table Tennis kit need to bring it to the event for it to be collected in by Lt Hutson.

(Original Signed)

N R FRAIL
CF3 (Maj) RChD
Army Table Tennis Chair

Distribution:

Action:

Army HQ for Indiv Trg, G7 PAT
49 Bde – For onward distr to Regional G7 PAT
General Secretary BA (G) Sports Board
All Army Players - Via Team Captains and Secretaries
ALTA Sec (for distribution)
HQ Aldershot Garrison
HQ Colchester Garrison
Soldier Magazine – FAO Richard Long - Sports Editor
Garrison FM Radio
Aldershot Herald

Information:

Secretary ATTA
ASCB
ATTA Executive Committee Members

ARMY TABLE TENNIS TRAINING & ROUND ROBIN COMPETITION - INFORMATION FOR PLAYERS

1. **General.** The 2022 Army Table Tennis Training and Round Robin Competition will be held at the Aldershot Garrison Sports Centre (AGSC) Gymnasium over the following period Tue 4 to Thu 6 Oct 22.
2. **Competition.** The match play will consist of two group stages. The outcome of matches in the first group will determine placings for the second group stage. 1st and 2nd placed players in the initial group stage will play off for the top rankings. Lower placed players will play off for the lower rankings. Prizes will be awarded to the 1st and 2nd placed players in the top group.
3. **Eligibility.** The Training & Competition are open to all serving Army personnel (Regular and Reserves, UOTC, Civil Servants).
4. **Format of Matches.** The exact format used will depend upon the number of entries that are received. There will be an element of seeding to ensure a spread of talent across each of the initial groups. Matches will be played over the best of 5 sets. Participants shall be prepared to act as umpires. White plastic balls will be provided for matches.

ALL PLAYERS ARE TO ARRIVE ON TIME AND HELP WITH THE SET UP OF THE HALL, AND LEAVE ONCE THE EQUIPMENT HAS BEEN STORED AWAY.

5. **Timings.** The outline MEL timings are:
 - a. Tuesday 4 October 2022.
 - 0830 – 0900 hrs: Players arrival and registration
 - 0900 – 0915 hrs: Introduction and Welcome by the ATTA Coach.
(All players to attend)
 - 0915 – 1230 hrs: Group Coaching Session.
 - 1230 – 1330 hrs: Lunch Break
 - 1330 – 1430 hrs: Group Coaching Session.
 - 1430 – 1700 hrs: training and practice.
 - b. Wednesday 5 October 2022.
 - 0830 – 0900 hrs: Players arrival and registration
 - 0900 – 12:30 hrs: Practice, training, and seeding. Round Robin competition starts.
 - 1230 – 1330 hrs: Lunch Break
 - 1330 – 1700 hrs: Round Robin competition continues.
 - c. Thursday 6 October 2022.
 - 0800 – 0830 hrs: Players arrival and set up remaining matches and for finals.
 - 0830 – 1230 hrs: Second Group Stage.
 - 1230 – TBC hrs: Finals and presentation. Lunch Break (will confirm on the day)

- 1330 – 1430 hrs: Second Group Stage and Presentation of Prizes (all players to attend where possible)

6. **Accommodation.** Players requiring accommodation are to arrange it for themselves but should be aware that *limited service* transit accommodation is available within the Aldershot Garrison. The main camp used within the Garrison is St. Omar Barracks, Thornhill Road, GU11 2BG. If you require any more information, the number for the Central Accommodation Booking Service (CABS) is 01252 354305 and their email address is diordpfi-pacslamisteamgpmail@mod.gov.uk.

Please complete the booking form located on our Website at [ATTA Training & Round Robin Competition](#) ASAP and return to diordpfi-pacslamisteamgpmail@mod.gov.uk.

8. **Authority for Travel.** This letter provides the authority for travel when supported by your completed entry form. The rules relating to travelling at public expense are contained in 2019DIN10-025. Self-evidently, participants are expected to make the most efficient use of available transport including use of the military white fleet. Every effort is to be made to reduce costs by sharing transport whenever possible.

9. **Dress.** Individuals **must** adhere to the following dress direction. For the Training and Competition players shall wear recognised table tennis clothing or appropriate sports kit. White shirts and vest tops are not permitted. The Competition Umpire in the matter of dress will have the final decision and anyone not meeting the requirement will be disqualified.

10. **Entry Forms.** Those wishing to enter are to complete the attached Entry Form (last page) and return it to the Competition organiser by **NLT Fri 23 Sept 22**. Entries received after that date will **not** be accepted.

11. **Entry Fees.** The majority of costs will be found through ATTA funds, however a small entry fee of £10 per player is required. This amount will be used to offset the cost of coaching and presentations. Personnel are to pay online (highly recommended) or via their bank. To pay online the details are: **Account No: 10529980 / Sort Code: 16-19-26 where individuals reference on the transfer should be the ATTA then the last 4 numbers of their Service Number plus first four letters of their surname. e.g. ATTA3948Culf**

This £10 fee per player is to be paid to ASCB. It must be payed prior to player's participation so ensure you pay with enough time for funds to clear or get in touch via email if there is an issue with payment. Under no circumstances will players be permitted to participate without payment having been received.

NO CASH IS TO BE USED.

12. **Insurance.** All players are reminded of the need to have the details of your participation published on Unit Part 1 Orders in order to provide the necessary insurance cover.

13. **COVID-19 Safety.** The overall aim is to conduct a COVID-19 secure ATTA Championships. The risk of virus transmission has been fully assessed by the Responsible Person (ATTA Chair) and satisfactory control measures have been implemented to reduce the associated risk and to ensure compliance with COVID-19 direction and guidance from the Government, National Governing Body (TTE) and Defence. The intent is to keep all personnel safe by ensuring the residual risk is as low as reasonably practicable (ALARP) and tolerable. In addition.

- Personnel must not cancel a C-19 vaccination to attend this event.
- Personnel are to complete a Lateral Flow Test (LFT) **on the day of travelling to the event.** (Non-serving pers can obtain an LFT by dialling 119).

Note: The above measures may be lifted, however, every effort to maintain social distancing must be made to minimise the potential Impact of a positive test result during the Championships.

13. **Points of Contact.** The primary POC for the Competition is:

- SSGT Rob Culf - Email: atta_secretary@outlook.com

An alternate POC is:

- Cpl Hannah Bacon - Email: army_table_tennis@outlook.com

- Lt Matt Hutson - Email: Matthew.Hutson101@mod.gov.uk

ENTRY FORM

ARMY TABLE TENNIS TRAINING & CHAMPIONSHIPS: 4 – 6 OCTOBER 2022

By entering the Championships, you should commit to being available for the duration of all 3 days. Note that, where possible, participation includes supporting the Finals and staying for the presentation on the Thursday afternoon, 6 Oct 22. Please ensure that you **provide a valid email address** as this will be used to notify you of any changes.

Link & QR Code for Entry Form plus JI's and Transit Accomd Booking Form:

[ATTA Training & Round Robin Competition](#)



atta_secretary@outlook.com – SSgt Rob Culf, ATTA Secretary controls this email address

Entry Fees. To pay online the details are: **Account No: 10529980 / Sort Code: 16-19-26**

Individuals reference on the transfer should be the ATTA then the last 4 numbers of their Service Number plus first four letters of their surname e.g., ATTA3948Culf

This £10 fee per player is to be paid to the ATTA Treasurer, it must be paid prior to player's participation so ensure you pay with enough time for funds to clear or get in touch via email if there is an issue with payment. Under no circumstances will players be permitted to participate without payment having been received.

NO CASH IS TO BE USED

ALL ENTRIES MUST BE RECEIVED NLT FRI 23 SEPT 22

Please return the Accomd Booking Form to diordpfi-pacslamisteamgpmail@mod.gov.uk